School Transfer Form
D.C. Opportunity Scholarship Program
August 1, 2022 – July 31, 2023

In order for any remaining scholarship funds to be available for a DC Opportunity Scholarship Program (OSP) student transferring to another participating school during the school year, all sections of this form must be completed prior to payment being processed. Please fax completed form to 202.964.2460 or email to tonyas@servingourchildrendc.org

Section 1: For OSP Parent/Guardian

Name of Student: ___________________________ Student Number: ___________________________

Name of New School: ___________________________

Signature of Parent/Guardian ___________________________ Name of Parent/Guardian ___________________________

Section 2: For ENTERING SCHOOL (Principal or School Administrator)

Name of Entering School: ___________________________

Student’s First Day of Attendance: ___________________________  ☐ Attending since first day (2022-23)  ☐ Summer school only

Student’s Grade Level: ___________________________

Circle grade level for 2022-23: K 1 2 3 4 5 6 7 8 9 10 11 12

School Certification

By signing below, I am affirming the above named student has completed registration and is enrolled for the 2022-23 school year at the above named school. I also agree to report to the OSP administrator within ten (10) days if this student is no longer attending the school or has five (5) or more consecutive days of unexcused absences. I also understand the student listed above may not have the maximum scholarship amount available upon entrance to the school.

Signature of School Official ___________________________ Name of School Official (Print) ___________________________ Date ___________________________

Section 3: For OSP Use Only

Name of Exiting School: ___________________________

Exit Confirmation Form Received?

☐ Yes  ☐ No

Date of Last Day of Attendance: ___________________________

Date of Receipt of Exit Confirmation Form: ___________________________